



Course Schedule August 2026



Date	Time	Course	Facilitator
11-Aug-2026	8 AM – 12 PM	Construction Specifications 101	Phil Perry
11-Aug-2026	1 PM – 5 PM *NOTE: PM COURSE*	Construction Drawings 101	Phil Perry
12-Aug-2026	8 AM - 4 PM	Field Productivity 101	Phil Perry
13-Aug-2026	8 AM - 4 PM	Microsoft Project – Basic	Phil Perry
18-Aug-2026	8 AM – 4 PM	Earned Value Management for Construction	Phil Perry
19-Aug-2026	8 AM – 4 PM	Field Scheduling 101	Phil Perry
20-Aug-2026	8 AM - 4 PM	Microsoft Excel for Construction	Phil Perry
24-Aug-2026	8 AM – 12 PM	Getting Paid and Managing Cash Flow in Construction	Phil Perry
25-Aug-2026	8 AM – 12 PM	CCA Subcontracts 101	Phil Perry
26-Aug-2026	8 AM - 4 PM	Microsoft Project – Intermediate	Phil Perry
27-Aug-2026	8 AM – 12 PM	RTFC: Read the Full Contract: A Deep Dive into CCDC-2	Phil Perry

* Blue shading denotes a FULL DAY course. All full day courses are worth two Gold Seal Credits.

All half day courses *including Microsoft courses* are worth one Gold Seal Credit.

Students should review the course outlines to determine which course(s) they need.

Course Schedule September 2026



Date	Time (Alberta time)	Course	Facilitator
1-Sept-2026	8 AM – 12 PM	Construction Specifications 101	Phil Perry
1-Sept-2026	1 PM – 5 PM *NOTE: PM COURSE*	Construction Drawings 101	Phil Perry
1-Sept-2026	8:30 AM – 12:30 PM	Microsoft Word 365 Basics	Izzy Perry
2-Sept-2026	8 AM – 12 PM	Mastering the CCDC-31 Owner-Consultant Services Contract	Phil Perry
2-Sept-2026	8:30 AM – 12:30 PM	Microsoft Excel 365 Basics	Izzy Perry
9-Sept-2026	8 AM – 12 PM	Managing Change in Construction	Phil Perry
9-Sept-2026	8:30 AM – 12:30 PM	Microsoft Word 365 Intermediate	Izzy Perry
10-Sept-2026	8 AM – 12 PM	Managing Shop Drawings, Samples and Submittals	Phil Perry
10-Sept-2026	8:30 AM – 12:30 PM	Microsoft Excel 365 Intermediate	Izzy Perry
11-Sept-2026	8:30 AM – 12:30 PM	Microsoft SharePoint and OneDrive 365	Izzy Perry
14-Sept-2026	8 AM – 12 PM	Getting Paid and Managing Cash Flow in Construction	Phil Perry
14-Sept-2026	8:30 AM – 12:30 PM	Microsoft Outlook 365	Izzy Perry
15-Sept-2026	8 AM - 4 PM	Field Productivity 101	Phil Perry
16-Sept-2026	8 AM - 4 PM	Microsoft Project – Basic	Phil Perry
17-Sept-2026	8 AM - 4 PM	Microsoft Excel for Construction	Phil Perry
22-Sept-2026	8 AM – 4 PM	Field Scheduling 101	Phil Perry
23-Sept-2026	8 AM – 4 PM	Earned Value Management for Construction	Phil Perry
24-Sept-2026	8 AM – 12 PM	CCA Subcontracts 101	Phil Perry
28-Sept-2026	8 AM - 4 PM	Microsoft Project – Intermediate	Phil Perry
29-Sept-2026	8 AM – 12 PM	RTFC: Read the Full Contract: A Deep Dive into CCDC-2	Phil Perry

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Course Schedule October 2026



Date	Time (Alberta time)	Course	Facilitator
1-Oct-2026	8 AM – 12 PM	Construction Specifications 101	Phil Perry
1-Oct-2026	1 PM – 5 PM *NOTE: PM COURSE*	Construction Drawings 101	Phil Perry
1-Oct-2026	8:30 AM – 12:30 PM	Microsoft Word 365 Basics	Izzy Perry
5-Oct-2026	8 AM – 12 PM	Mastering the CCDC-31 Owner-Consultant Services Contract	Phil Perry
6-Oct-2026	8:30 AM – 12:30 PM	Microsoft Excel 365 Basics	Izzy Perry
6-Oct-2026	8 AM – 4 PM	Field Productivity 101	Phil Perry
9-Oct-2026	8 AM – 12 PM	Managing Change in Construction	Phil Perry
7-Oct-2026	8:30 AM – 12:30 PM	Microsoft Word 365 Intermediate	Izzy Perry
13-Oct-2026	8 AM – 12 PM	Managing Shop Drawings, Samples and Submittals	Phil Perry
8-Oct-2026	8:30 AM – 12:30 PM	Microsoft Excel 365 Intermediate	Izzy Perry
13-Oct-2026	8:30 AM – 12:30 PM	Microsoft Outlook 365	Izzy Perry
14-Oct-2026	8:30 AM – 12:30 PM	Microsoft SharePoint and OneDrive 365	Izzy Perry
14-Oct-2026	8 AM – 4 PM	Microsoft Project – Basic	Phil Perry
15-Oct-2026	8 AM – 12 PM	Getting Paid and Managing Cash Flow in Construction	Phil Perry
20-Oct-2026	8 AM – 4 PM	Microsoft Excel for Construction	Phil Perry
21-Oct-2026	8 AM – 4 PM	Field Scheduling 101	Phil Perry
22-Oct-2026	8 AM – 4 PM	Earned Value Management for Construction	Phil Perry
27-Oct-2026	8 AM – 12 PM	CCA Subcontracts 101	Phil Perry
28-Oct-2026	8 AM – 4 PM	Microsoft Project – Intermediate	Phil Perry
29-Oct-2026	8 AM – 12 PM	RTFC: Read the Full Contract: A Deep Dive into CCDC-2	Phil Perry

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Course Schedule November 2026



Date	Time (Alberta time)	Course	Facilitator
3-Nov-2026	8 AM – 12 PM	Construction Specifications 101	Phil Perry
3-Nov-2026	1 PM – 5 PM *NOTE: PM COURSE*	Construction Drawings 101	Phil Perry
3-Nov-2026	8:30 AM – 12:30 PM	Microsoft Word 365 Basics	Izzy Perry
4-Nov-2026	8 AM – 12 PM	Mastering the CCDC-31 Owner-Consultant Services Contract	Phil Perry
4-Nov-2026	8:30 AM – 12:30 PM	Microsoft Excel 365 Basics	Izzy Perry
5-Nov-2026	8 AM – 4 PM	Field Productivity 101	Phil Perry
5-Nov-2026	8:30 AM – 12:30 PM	Microsoft Word 365 Intermediate	Izzy Perry
6-Nov-2026	8 AM – 12 PM	Managing Change in Construction	Phil Perry
9-Nov-2026	8 AM – 12 PM	Managing Shop Drawings, Samples and Submittals	Phil Perry
10-Nov-2026	8:30 AM – 12:30 PM	Microsoft Excel 365 Intermediate	Izzy Perry
10-Nov-2026	8 AM – 4 PM	Microsoft Project – Basic	Phil Perry
11-Nov-2026	8:30 AM – 12:30 PM	Microsoft Outlook 365	Izzy Perry
12-Nov-2026	8 AM – 4 PM	Microsoft Excel for Construction	Phil Perry
12-Nov-2026	8:30 AM – 12:30 PM	Microsoft SharePoint and OneDrive 365	Izzy Perry
13-Nov-2026	8 AM – 12 PM	Getting Paid and Managing Cash Flow in Construction	Phil Perry
17-Nov-2026	8 AM – 4 PM	Field Scheduling 101	Phil Perry
18-Nov-2026	8 AM – 4 PM	Earned Value Management for Construction	Phil Perry
19-Nov-2026	8 AM – 12 PM	CCA Subcontracts 101	Phil Perry
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Course Schedule December 2026



Date	Time (Alberta time)	Course	Facilitator
1-Dec-2026	8 AM – 12 PM	Construction Specifications 101	Phil Perry
1-Dec-2026	1 PM – 5 PM *NOTE: PM COURSE*	Construction Drawings 101	Phil Perry
1-Dec-2026	8:30 AM – 12:30 PM	Microsoft Word 365 Basics	Izzy Perry
2-Dec-2026	8 AM – 12 PM	Mastering the CCDC-31 Owner-Consultant Services Contract	Phil Perry
2-Dec-2026	8:30 AM – 12:30 PM	Microsoft Excel 365 Basics	Izzy Perry
3-Dec-2026	8 AM – 4 PM	Field Productivity 101	Phil Perry
6-Dec-2026	8 AM – 12 PM	Managing Change in Construction	Phil Perry
7-Dec-2026	8 AM – 12 PM	Managing Shop Drawings, Samples and Submittals	Phil Perry
3-Dec-2026	8:30 AM – 12:30 PM	Microsoft Excel 365 Intermediate	Izzy Perry
8-Dec-2026	8:30 AM – 12:30 PM	Microsoft Outlook 365	Izzy Perry
8-Dec-2026	8 AM – 4 PM	Microsoft Project – Basic	Phil Perry
9-Dec-2026	8 AM – 4 PM	Microsoft Excel for Construction	Phil Perry
10-Dec-2026	8 AM – 12 PM	Getting Paid and Managing Cash Flow in Construction	Phil Perry
14-Dec-2026	8 AM – 12 PM	CCA Subcontracts 101	Phil Perry
15-Dec-2026	8 AM – 4 PM	Field Scheduling 101	Phil Perry
16-Dec-2026	8 AM – 4 PM	Earned Value Management for Construction	Phil Perry
17-Dec-2026	8 AM – 4 PM	Microsoft Project – Intermediate	Phil Perry
18-Dec-2026	8 AM – 12 PM	RTFC: Read the Full Contract: A Deep Dive into CCDC-2	Phil Perry

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