# City of Brandon Job Description

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| **Job Title:** | Equipment Operator | | |
| **Division:** | Operational Services Division | | |
| **Department:** | Public Works | | |
| **Section:** | Solid Waste | **Affiliation:** | CUPE |
| **Reports To:** | Chargehand – Solid Waste | **Status:** | Permanent |
| **Job Class:** | Equipment Operator | **Level Cap:** | 3 |

## PURPOSE OF POSITION

To participate as part of a working team that operates a variety of equipment and machinery and performs the tasks required for the safe and efficient operations of the City's Landfill and Material Recovery Facility (MRF).

## TYPICAL DUTIES AND RESPONSIBILITIES

- Operates and maintain a variety of equipment and its attachments. Such equipment will include excavator, dozer, rock truck, front end loader, trash compactor, and occasionally an automated refuse truck, front load truck, and shuttle/hook truck with various size bins as needed to support daily Landfill operations;
- Performs equipment servicing tasks such as daily pre-trip inspections, cleaning, lubricating and refuelling equipment, makes minor adjustments or repairs or requests repairs as required;
- Performs work from site drawings and observes reference stakes, hand signals, verbal, and written directions;
- Performs all duties using safe work practices and ensuring safe work conditions as required by the Workplace Safety and Health Act and also meet and maintain City of Brandon safety regulations;
- May provide supervision to section general labourers and other equipment operators;
- Performs all manual tasks required within the Landfill, Material Recycle Facility (MRF) and Compost Operations.

NOTE: This description is not intended to limit the assignment of work or be construed as a complete list of the many duties to be performed by the incumbent.

## POSITION QUALIFICATIONS

### SKILLS

- Demonstrated team building skills including interpersonal, communication, and problem solving;
- Demonstrates skill in the safe and effective use of all Level 3 heavy equipment and machinery used at the facility;
- Strong customer services skills.

### KNOWLEDGE

- Knowledge of occupational hazards and safety precautions associated with a variety of work activities;

- Applied knowledge of Workplace Safety and Health procedures.

**ABILITIES**

- Capacity to recognize sounds and movements of machinery which may indicate faulty operation;
- Ability to interpret drawings or specifications and to understand and apply oral and written instructions given by the supervisor;
- Ability to effectively and respectfully handle on-site inquiries from the public or contractors;
- Willingness to participate in training and self-development programs.

**MANDATORY QUALIFICATIONS & EXPERIENCE**

- Grade 12, G.E.D.,C.A.E.C, or Mature High School Diploma;
- Must possess a valid and subsisting Class 3 with Air Endorsement Province of Manitoba driver's licence;
- Must provide current driver's abstract;
- Must obtain a Transportation of Dangerous Goods Certificate within one (1) year of appointment;
- Must have the ability to operate equipment that falls in the Equipment Operator 3 classification at the landfill, such as compactor, tracked dozer, excavator, rock truck and loader;
- Minimum of two (2) years' experience in the safe operation of Equipment Operator 3 classified equipment for the purpose of loading, shaping, and building with various material types;
- Must obtain Landfill Operating Basics (LOB) certification within one (1) year of appointment;
- Must have completed Workplace Hazardous Materials Information System (WHMIS) course or obtain within 6 months of appointment;
- Must obtain Forklift Certification within sixty (60) days of appointment;
- Required to obtain certifications required by provincial regulations.

NOTE: The qualifications are not intended to limit the opportunities for interested candidates but provide the candidates with an understanding of the level of expertise required in this position.

## WORK CONDITIONS

**PHYSICAL CONDITIONS**

The duties of the Equipment Operator Level 3 are carried out primarily at the Landfill, or Material Recycling Facility (MRF).

- Operates large equipment (daily);
- Uses hands, arms, shoulders to lift, carry and move equipment (daily);
- Duties include heavy manual work as well as tasks requiring fine motor skills (daily);
- Work may be performed in the MRF, a piece of equipment, outdoors in all weather conditions and in buildings of all types of construction and in all states of repair.

**PSYCHOLOGICAL/STRESS CONDITIONS**

The Equipment Operator Level 3's work load and environment does not generally increase the

employee's emotional or stress levels.

- Unpleasant conditions as a result of garbage collection and disposal, recycling operations, organic collection, etc. (daily);
- Deadlines or adjustments in duties as a result of changing priorities or weather conditions (frequently);
- Upset customers on the telephone and in person (occasionally);
- On call to handle emergency situations (occasionally).

**WORK CONDITIONS**

The Equipment Operator Level 3 works independently and in a team environment.

- Work in a shared and consultative manner with other employees (daily):
- Self-motivated and quality driven to perform independent projects and facilitate team goals (daily):
- Necessary to work in all types of weather conditions (daily):
- Works in areas of confined space, heights, unpleasant noise levels, dusty environments, large insect areas, and adverse odours (daily);
- Must be available to work varying shifts, including some weekends, overtime and call outs (occasionally);
- Regular shift includes weekend and evening shift rotation;
- Responsible to the Solid Waste Chargehand or designate.

NOTE: The conditions described are representative of those that must be met by an employee to successfully perform the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

**Department Head:** _____

**Human Resources:** _____

**Date:** _____